

Application

Programme	Erasmus+
Action Type	KA155-YOU - DiscoverEU inclusion action (KA155-YOU)
Call	2023
Round	Round 1

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Context

Project Title

Project Start Date (dd/mm/yyyy)	Project Duration	Project End Date (dd/mm/yyyy)	National Agency of the Applicant Organisation	Language used to fill in the form
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01/07/2023

For further details about the available Erasmus+ National Agencies, please consult the following page: [List of National Agencies.](#)

Participating Organisations

To complete this section, you will need your organisation's identification number (OID). Since 2019, the Organisation ID has replaced the Participant Identification Code (PIC) as unique identifier for actions managed by the Erasmus+ National Agencies.

If your organisation has previously participated in Erasmus+ with a PIC number, an OID has been assigned to it automatically. In that case, you must not register your organisation again. Follow this link to find the OID that has been assigned to your PIC: [Organisation Registration System](#)

You can also visit the same page to register a new organisation that never had a PIC or an OID, or to update existing information about your organisation.

Applicant Organisation

Applicant organisation OID	Legal name	Country
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Applicant details

After inserting the OID number some fields below are pre-filled. Should you notice any mistake in the pre-filled fields, please return to the [Organisation Registration system for Erasmus+ and European Solidarity Corps](#) and correct your data there. After your validation in the registration system, your data will be updated automatically in this application form.

Legal name

Country

Region

City

Website

Project Rationale

In this section, you are asked to explain the aims of your project, what you want to achieve and what are its expected benefits on participants with fewer opportunities and participating organisations. Make sure to read the questions carefully and address all sub-questions.

Needs and Objectives

Why do you want to carry out this project? Please describe the issues and needs you want to address and your project's objectives.

How does your project link to the objectives of a more inclusive Erasmus+ Programme and those of enabling young people with fewer opportunities to travel with DiscoverEU on an equal footing with their peers?

Target group

DiscoverEU inclusion action is specifically targeted at young people with fewer opportunities who face difficulties in participating in DiscoverEU.

Please describe the profile of the young participants with fewer opportunities that are/will be involved. Which obstacles do the young participants with fewer opportunities face?

How have the participants with fewer opportunities been or will they be selected? Please also provide information on how gender balance is ensured

Aims

The DiscoverEU travelling experience already has a learning component in itself. Through travelling, the young people connect with their peers across Europe, and therefore develop a better cultural understanding, become more open-minded, and enhance the feeling of solidarity towards other nationalities. Participants with fewer opportunities should be involved as much as possible in the design and development of the activity(s) during their travel.

How will the topic(s) of the activity(s) chosen during their travel enhance the inclusion and learning dimension of the participants with fewer opportunities?

Expected Impact

How will your project benefit the young participants with fewer opportunities involved in the project, during and after the project lifetime?

How will your project benefit the organisations or the groups of young people implementing the project, during and after the project lifetime?

Project details

In this section, you are asked to provide further details on your project, like the activities you will implement.

Please enter the different activities you will carry out in your project, taking into account that a DiscoverEU travel group is maximum five participants with fewer opportunities and, if applicable, additional accompanying person(s).

Id.	Activity Title	Number of participants with fewer opportunities	Granted duration for participants with fewer opportunities	Number of accompanying person(s)	Granted duration for accompanying persons	Total Grant (EUR)
A1						0,00

Budget (Activity A1)

Budget summary

Budget Items	Grant
Total Activity Grant (EUR)	0,00 €

Travel pass

N. of Participants with fewer opportunities	0
Number of accompanying person(s)	0
Travel pass (EUR)	326,00 €
Total travel pass for participants with fewer opportunities (EUR)	0,00 €
Total travel pass for accompanying person(s) (EUR)	0,00 €
Total travel pass (EUR)	0,00 €
Travel costs for remote travellers	No

Organisational support

No. of Participants with fewer opportunities	0
Grant per Participant (EUR)	
Total Organisational Support Grant (EUR)	

Individual support

No. of Participants with fewer opportunities	
Granted duration for Participants with fewer opportunities	
Number of accompanying person(s)	
Granted duration for accompanying persons	
Total Individual support for participants with fewer opportunities (EUR)	
Total Individual support for accompanying persons (EUR)	
Total Individual support grant (EUR)	0,00 €

Inclusion support for organisation

No. of Participants with fewer opportunities	Inclusion support for organisations (EUR)
0	0,00

Inclusion support for participants with fewer opportunities

Id	No. of Participants with fewer opportunities	Number of participants for inclusion support	Inclusion support for participants (EUR)	Description and justification of expenses
Total		0	0,00	

Exceptional costs

Id	Exceptional cost type	Description and Justification	Number of participants supported with this cost item	Eligible costs (EUR)	Requested grant (EUR)
Total			0		0,00

Project design

Preparation, support and follow-up

How will you support the participants with fewer opportunities for their DiscoverEU travel regarding:

- Planning (e.g. travel route, accommodation, insurance, visa, social security, mentoring, preparatory meetings with the participants with fewer opportunities, etc. and activities during the travel);
- Preparation (e.g. intercultural, linguistic, risk-prevention, use of digital tools for research and planning the travel etc.);
- Implementation before and during;
- Follow-up after the travel?

What measures will you put in place to ensure the safety and protection of participants with fewer opportunities?

Learning outcomes and their recognition

How will the organisation enhance the learning of the participants with fewer opportunities?

How will you support participants with fewer opportunities to be aware of what they have learned and which competences they have developed or improved?

The Erasmus+ Programme promotes the use of instruments/certificates like Youthpass, to validate the competences acquired by the participants with fewer opportunities during the experience abroad. Will your project make use of such European instruments/certificates and how do you provide it (under the assumption that the provision of the Youthpass for DiscoverEU has been implemented by the European Commission/SALTO at the start of the activity(ies))?

Environmental friendly practices

How will you make the experience of the young people travelling with DiscoverEU as **sustainable and environmental-friendly** as possible?

Project management

The purpose of this section is to assess the approach to project management and capacity to deliver high quality learning activities. Make sure to read the questions carefully and address all sub-questions.

How will you manage the project (agreements with potential stakeholders etc.) taking into account the Erasmus+ Youth Quality Standards relevant to DiscoverEU?

Evaluation

How will you evaluate your project's success? Which activities will you carry out in order to assess whether, and to what extent, your project has reached its objectives and results?

Dissemination of project results

How will you make your project visible outside your organisation? How will you share its results and success? With whom will you share the results?

How will you involve participants with fewer opportunities in such activities?

Project Summary

Please provide short answers to the following questions to summarise the information you have provided in the rest of the application form.

Please use full sentences and clean language. In case your project is accepted, the European Commission and the National Agencies will make your summary public.

What do you want to achieve by implementing the project? What are the objectives of your project? Please specify from the perspective of youth work practice.

Please provide a translation in English.

What results and impact do you expect your project to have?

Please provide a translation in English.

Project Budget

The National Agency has requested a financial guarantee.

Budget Summary

Budget Items	Grant
Total grant (EUR)	0,00

Budget Summary per Activity

Activity id	A1	Total grant
Activity Title		
Total activity grant (EUR)	0,00	0,00

Erasmus+ Youth Quality Standards

Organisations implementing Erasmus learning mobility activities must adhere to a set of quality standards. These standards exist to ensure quality experience and learning outcomes for Erasmus participants, and to make sure that all organisations receiving the Programme's funding are contributing to its objectives.

I. POLICY PRIORITIES IN THE FIELD OF YOUTH :

Beneficiary organisations should contribute to the overall objectives of the EU Youth Strategy^[1] and to the European Youth Goals developed within this frame. They should apply the guiding principles laid down in the EU Youth Strategy.

II. BASIC PRINCIPLES OF THE ERASMUS PROGRAMME :

- **Inclusion and diversity:** beneficiary organisations must respect the principle of inclusion and diversity in all aspects of their activities. Whenever possible, beneficiary organisations should open their activities to participants from different backgrounds and with diverse abilities; actively engage and involve participants with fewer opportunities.
- **Environmental sustainability and responsibility:** beneficiary organisations must make efforts to design activities in an environmentally friendly way and promote environmentally sustainable and responsible behaviour among its participants.
- **Virtual cooperation, virtual mobility and blended mobility:** beneficiary organisations should integrate the use of digital tools and learning methods to complement the physical mobility activities or to improve the cooperation with stakeholder organisations.
- **Active participation in the network of Erasmus organisations:** beneficiary organisations should seek to become active members of the Erasmus network by taking part in activities organised by the National Agency or other organisations. Experienced Erasmus beneficiaries should share their knowledge with organisations who have no or little experience in the programme, providing them with advice, mentorship or other support. Beneficiary organisations should also encourage their participants to take part in Erasmus community building activities.

III. QUALITY MANAGEMENT

- **Responsibility:** beneficiary organisations will be responsible for results and quality of the implemented activities, regardless of the involvement of any other organisations or individuals. During the implementation of Erasmus activities, beneficiary organisations must take responsibility for key decisions on all tasks that directly affect the outcomes of the implemented activities, especially in relation to these quality standards. The core tasks include financial management of the programme funds, contact with the National Agency, reporting on implemented activities, as well as all decisions that directly affect the content, quality and results of the implemented activities.
- **Partnerships:** beneficiary organisations may receive advice, assistance or services from other organisations or individuals, as long as it keeps control of the content, quality and results of the implemented activities. The overall responsibility of the implementation lies within the beneficiary organisation.
- **Monitoring and evaluation:** beneficiary organisations should put in place adequate plans and procedures to monitor and evaluate the activities, to enable them to assess how they are progressing towards their objectives and whether they have reached them. The monitoring and evaluation outcomes should lead to improvements in the implementation of ongoing or future activities.
- **Building capacity and integrating results of the activities in the organisation:** beneficiary organisations should take steps to use the results of the implemented activities in their regular activities, to build their capacity and the capacity of their staff.
- **Gathering and using participants' feedback:** beneficiary organisations should encourage the participants to fulfil the standardised participant reports provided by the European Commission, and should make use of the feedback provided by the participants to improve future activities.

IV. QUALITY LEARNING ACTIVITIES

This section sets the minimum standards to follow. Further guidance and tools are available to support the delivery of high quality learning mobility activities, such as the Quality Framework for Learning Mobility.

- **Practical arrangements:** beneficiary organisations must ensure quality of practical and logistic arrangements (travel, accommodation, insurance, safety, visa applications, social security, etc.). If these tasks are delegated to the participants or another stakeholder organisation, beneficiary organisations will remain ultimately responsible for verifying their provision and quality.

- **Health, safety and respect of applicable regulation:** all activities must be organised with a high standard of safety and protection for involved participants and must respect all applicable regulation. The beneficiary organisations must ensure that their participants have appropriate insurance coverage, as defined by the general rules of the Programme and the applicable regulation.
- **Selection of participants:** participants must be selected through a transparent, fair, equal and inclusive selection procedure.
- **Preparation and support of participants:** participants must receive appropriate preparation in terms of practical, cultural and safety aspects including those facing barriers (such as special learning needs or physical disability). They should be fully aware of what is expected from them before, during and after the activity. Adequate guidance and support must be available during all phases of the activities.
- **Participatory approach:** participants should - as far as possible - be actively involved in all phases of the activities and receive adequate support to do so.
- **Participatory methods:** activities should be based on participatory methods and offer space for interaction of participants, sharing of ideas, avoiding passive listening and allow them to contribute to the activities with their own knowledge and skills, reversing the traditional roles of outside "experts".
- **Linguistic support:** beneficiary organisations should promote the dedicated DiscoverEU linguistic support module once available.
- **Identification and recognition of learning outcomes:** participants should be involved in the identification of the expected learning outcomes; non-formal and informal learning outcomes gained by participants in the activities should be identified and documented, in particular through EU level recognition tools such as Youthpass. Youthpass is a tool to support validation of non-formal and informal learning outcomes. It is a part of the European Commission's strategy to foster the recognition of non-formal learning. [Youthpass](#)

V. SHARING RESULTS AND KNOWLEDGE ABOUT THE PROGRAMME

- **Sharing results within the organisation:** beneficiary organisations should make their participation in the Erasmus+ programme widely known within the organisation and create opportunities for participants to share their mobility experience with their peers.
- **Sharing results with other organisations and the public:** beneficiary organisations should share the results of their activities with other organisations and the public.
- **Publicly acknowledging European Union funding:** beneficiary organisations should make their participation in the Erasmus+ programme known in their community and in the wider public. Beneficiary organisations must also inform all participants about the source of the fund.

Annexes

The maximum size of a file is 15 MB and the maximum total size is 100 MB.

Declaration on Honour

Please download the Declaration on Honour, print it, have it signed by the legal representative and attach.

File Name	File Size (kB)
Total Size (kB)	0

Other Documents

If needed, please attach any other relevant documents (a maximum of 9 documents). Please use clear file names. If you have any additional questions, please contact your National Agency. You can find their contact details here: [List of National Agencies](#).

File Name	File Size (kB)
Total Size (kB)	0

Total Size (kB)	0
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Checklist

Before submitting your application form to the National Agency, please make sure that:

- It fulfills the eligibility criteria listed in the Programme Guide.
- All relevant fields in the application form have been completed.
- I have read the above Erasmus+ Youth quality standards
- You have chosen the correct National Agency of the country in which your organisation is established. Currently selected NA is:

Protection of Personal Data

Please read our privacy statement to understand how we process and protect [your personal data](#)

Please also keep in mind the following:

The documents proving the legal status of the applicant must be uploaded in the Organisation Registration System, here: [Organisation Registration System](#)

Submission History

Version	Submission time (Brussels time)	Submission ID	Submission status
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